

**The Primary Stage of Grades (4-5)**  
**School Year 2022- 2023**

**Name:**

**Subject:** English Language

Writing a Non-chronological Report

**Date:** / /

**Class:** Grade 5CP (All Sections)

Objective/ s:

To recognise features of reports.

To write a report.

## Non-Chronological Reports

- ❖ A non-chronological report is a text which isn't written in time order. They are normally non-fiction texts which give information on a subject or event, without referring to the order in which things happen.

### • **Title and First Sentence**

Reports have titles that tell the reader what they will be reading about.

**The title** will usually be a simple sentence to help the reader choose whether the report will **give them the information** they need. For example, if you were looking for information about stars and planets, you wouldn't read a report called 'Big Cats that Live in the Jungle'!

**The first sentence** after the title will introduce the topic with a statement. This is usually a summary of what the report will be about.

- **Paragraphs**

Paragraphs help organise your writing into key points. New paragraphs will usually start with a **subheading** that tells you what information you can expect to find there.

The first sentence is called a **topic sentence**, it will usually be a summary of the paragraph. The rest of the paragraph will then go on to give you facts and information about the subject.

❖ **Non-chronological reports** rely on **facts** to make them interesting to readers. When you are writing a non-chronological report, you need to make sure that your facts are relevant and useful.

- When you are writing a non-chronological report, **try not to include opinions.** Your reader wants to know facts about the subject, not what you think about it.

**Non-chronological reports follow a general structure and should include some of the following features:**

- A topic title which covers the whole subject.
- A brief introduction paragraph which gives a who/what/where overview.
- Information grouped into paragraphs, which may include a **sub-heading**.
- Some information might be contained in fact boxes and bullet-point lists.
- Individual points supported by extra detail and examples or evidence.
- Present tense verbs, unless the report is historical.
- Third person pronouns and a formal tone.



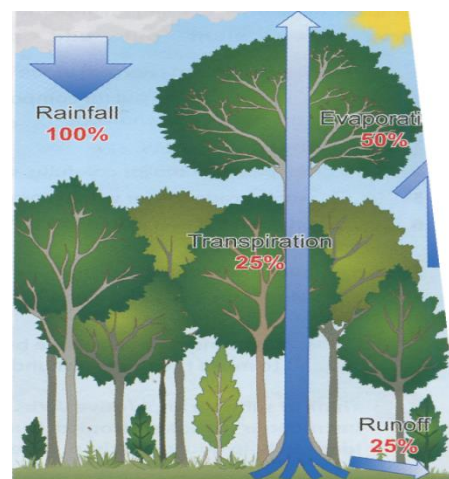
# Conserving rainforests

## Why are rainforests important?

Tropical rainforests took between 60 and 100 million years to evolve and are believed to be the oldest and most complex land-based ecosystem on earth, containing over 30 million species of plants and animals. That's half of the Earth's wildlife and at least two-thirds of its plant species! - and there are many more thousands of rainforest plants and animals species still waiting to be discovered!

## They regulate our climate

Rainforests store water like a huge sponge. In fact, it is believed that the Amazonian forests alone store over half of the Earth's rainwater! Rainforest trees draw water from 110 the forest floor and release it back in to the atmosphere in the form of swirling mists and clouds. Without rainforests continually recycling huge quantities of water, feeding the rivers, lakes and irrigation systems, droughts would become more common, potentially leading to widespread famine and disease.



## They cleanse our atmosphere

Did you know that we also depend on trees to cleanse our atmosphere? They absorb the carbon dioxide that we exhale, and provide the oxygen we need to breathe. In fact, more than 20% of the world's oxygen is produced by the Amazon. That is why this area of immense natural beauty is sometimes referred to as 'the lungs of the earth'.

## They help to prevent soil erosion

Tree roots bind the soil together, while the canopy protects the soil from heavy rains. If trees are removed from the forest, the protection for the soil provided by the tree roots and the forest canopy is also removed. As a result, the unprotected soil is then simply washed away in heavy rains, causing blockages and floods in lowland rivers, while leaving upland rivers dry.

Write a non-chronological report on an animal or country.

Write 3 paragraphs with suitable and related subheadings in addition to an introduction (4 Paragraphs)

**Remember to:**

- Write a title which covers the whole topic.
- Organize your information into paragraphs.
- Write facts and real information.
- Write in the present tense.
- Write in the 3<sup>rd</sup> person.
- Begin each paragraph with a topic sentence; make sure the rest of the paragraph explains that topic sentence.
- Use technical and related vocabulary
- Revise your writing for spelling and grammatical mistakes before you submit.

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## Non-chronological report check list

	<b>Topic title</b> covers the whole subject.		Non-chronological reports use <b>factual language</b> .
	Brief <b>introduction paragraph</b> gives who/what/where overview.		<b>Present tense</b> verbs (unless it is a historical report, then it would be past tense).
	The information is organised into <b>paragraphs</b> .		<b>Technical language</b> may be explained in a glossary.
	Each category has a <b>sub-heading</b> .		<b>Third person</b> makes it impersonal.
	Some information may be in <b>fact boxes</b> or <b>bullet-point</b> lists.		Non-chronological reports have a <b>formal tone</b> .
	<b>Extra details</b> support the main points.		<b>General language</b> , not particular examples.

