إجابة مقترحة كما يلي:

University of Jordan Amman, Jordan 29<sup>th</sup>, August, 2015.

Dept. of Environmental Studies

Subject: Application for admission to Bachelors of Environmental Studies.

To whom it may concern, لمن يهمه الأمر، I am a 19-year-old Jordanian and I am applying for the program of Bachelor of Environmental Studies, in your respected university. I have just finished my secondary school with excellent grades.

I believe I am well suited to pursue this course, because of my enthusiasm to contribute to the environment. Since childhood, I have been an active participant in science programs and exhibitions. I have good grades in academics and have also participated in many sports.

I eagerly follow the environment news and try to enrich my knowledge of this field from various sources like magazines, the newspapers, books and the Internet. I am also a member of a local environment group that deals with finding better solutions to care for the environment.

To realize my dream of becoming an environmental scientist, I wish to be a part of your university, which I consider is the best for higher studies in environment. Please send me the brochure of the concerned course, so that I can go through the details.

I hope you will inform me if you find me suitable to pursue this course. I have mentioned all my contact details in the letter. I have also enclosed the photocopies of my past academic record and certificates of my participation in environmental activities to protect and preserve our environment.

I look forward to hearing from you about the next stage of my application.

انتظر السماع منكم (الرد) حول المرحلة التالية من طلبي.

Yours faithfully, المخلص لكم، Nihad