



روضة وهبة تماري
Wahbeh Tamari KG

Guidelines for Child care at the KG 2023-2024

Date: August 31, 2023

Please abide by the following rules and regulations regarding:

Kindergarten Hours:

-Kindergarten hours until Thursday Sept. 7, 2023 are from 8:00am until 12:00pm.

- Busses depart from the KG at 11:45 am

- Kindergarten hours on Saturday Sept. 9, 2023 end at 1:15pm and busses depart at 1:10pm.

-Official Kindergarten hours start on Monday Sept. 11, 2023 from 8:00 am until 1:50pm except on Saturdays kindergarten hours end at 1:15pm.

-The kindergarten doors open at 7:20am with teachers on duty to receive early comers.

-Children pick up time is between 1:50pm and 2:05pm from their classrooms, Monday through Thursday. On Saturdays pick up time is between 1:15 and 1:30.

It is of utmost importance that parents are punctual since there will be additional fees required for the waiting class in case of being late.

- In case parents cannot pick up their child, they have to send a signed note with the name of the person who is going to collect the child. That person's ID card is required to prove his/her identity as a safety measure aimed to protecting the child.

- If parents need to pick up their child prior to the dismissal time, please pass by the administration.

For all children's safety, we have the right to refuse children's pick up between 1:30 pm and 1:45 pm as it is the time to prepare children leaving by bus.

Waiting class service starts on Monday Sept. 11, 2023

For parents who are not able to pick up their children at dismissal time, we offer after-school care (Waiting Class) for an additional fee to be paid at the beginning of each semester

-Short hours Waiting class from 1:45 until 3:00pm from Monday to Thursday and on Saturdays it ends at 2:00pm for an additional fee of (240 JOD) to be paid in 2 instalments of (120 JOD) at the beginning of each semester.

-Long hours Waiting class from 1:45 until 5:00pm from Monday to Thursday and on Saturdays it ends at 2:00pm for an additional fee of (400 JOD) to be paid in advance at the beginning of the year covering both semesters.

For those interested, please pass by the administration to register and settle the fees.

Tel هاتف +962 (6) 566 2411 | Mob خلوي +962 (79) 506 0026 | info.tamari@nos.edu.jo | www.nos.edu.jo

ص.ب 941502 عمان 11194 الأردن | P.O.Box 941502 Amman 11194 Jordan

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Inquiring about the children

- During KG hours, kindly refrain from entering the classroom to check on your child. If you should feel the need to talk to the teachers, you can contact them between 1:30 and 2:00 pm, or you can leave a note with the administration, and they will call you back. The teachers won't receive any calls throughout the day.

Please contact the secretary to make an appointment with your child's teachers or with the kindergarten's Principal for any specific concerns.

Kindly abstain from calling the kindergarten teachers on their personal phones or after KG hours.

Sick-Leave

- For the children's own well-being and the well-being of others, and to prevent the spreading of contagious diseases; we insist that parents keep children at home if they have fever, flu, or any other illness.

-If a child is absent for a period of two days or more parents must provide a medical report from a doctor indicating that the child is well enough to enter the classroom.

-We have a registered resident nurse and a small fully equipped clinic for emergencies and minor injuries. The nurse will contact parents if necessary.

Birthday celebrations

Birthdays are a very important part of a young child's life and we love to celebrate with them. We always make sure to make a crown for the birthday child and sing "Happy Birthday" on that special day.

If you would like to celebrate your child's birthday at the kindergarten, kindly contact the teachers or the administration in advance so as not to interfere with scheduled lessons and activities.

. Due to the development of food allergies and intolerances among children, only send basic cupcakes without nuts or excessive icing. Please be sure you send regular candles rather than ones with fireworks.

NO giveaways, characters or bands are allowed.

Invitations to Birthday Parties outside the kindergarten premises will not be distributed in the classroom unless it includes all the child's classmates. If you wish to invite only a few children, we are willing to help you by giving you the parents' contact numbers.

Dress code

-We do not have a uniform at the KG but we prefer that children wear comfortable, non-expensive clothing just in case they get soiled. We also prefer that shoes are without laces to make it easier for children to take them off and put them on when necessary.

-Please label your child's belongings such as sweaters, jackets, hats, caps, etc., to be easily identified when a child forgets them.

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School Bags

Kindly do not send any backpacks or lunch boxes with your child, only a labeled water bottle.

Snacks

Children have 2 snacks during the day in their classrooms.

1st snack will be around 10:15am according to the following schedule:

Day	Saturday	Monday	Tuesday	Wednesday	Thursday
Sandwich	Pizza	Labaneh	Manakeesh Za'atar	Ka'ek with cheese/za'atar	Labaneh

Flavored milk or juice and seasonal vegetables or fruits are offered with the morning snack.

2nd light snack of fruits, pastries, or juice and biscuits will be offered at around 12:30 noon.

Parents are kindly requested not to send any kind of food or drink to the kindergarten with their children except for a bottle of water.

Please read the instructions carefully to facilitate mutual communication.

**Wishing you and your children a year full of joy and prosperity.
Thank you for your cooperation**

Kindergarten Principal
Zahia Shaddad/ Abu Khader